

Bethel-Tate Local Schools
COVID-19 Virus Pandemic Conditions of Operations
Return to School Strategy for the school year 2021/22
Full Return Learning Model

Return to School Guidelines - COVID-19 Operational Environment for Return to School – Full Return Learning Model

The following comprehensive document identifies the operations of a K-12 school district in a full return-learning environment during the COVID-19 pandemic crisis.

I. Initial Assumptions and Considerations:

- Ohio Department of Health Director’s orders permit staff and students to return to school.
- The district shall comply with and utilize Ohio Department of Health orders and guidance articles pertaining towards the reopening of schools.
- The district plans for operation shall be reviewed by the county environmental health department and finalized with their approval and recommendations.
- The district’s plans for operation shall be reviewed and approved by the Board of Education.
- The district’s plans for operation shall be communicated to staff, parents, students and the community.
- Processes and procedures defined and approved by the Clermont County Department of Environmental Health in this document are intended to protect the students, staff and community from exposures to the COVID-19 virus. Strategies include reducing exposure potentials through isolation and or elimination of the COVID-19 virus. Certain strategies may impose restrictions and elimination of services and activities that are considered higher risk and or non-essential. The district is required by law to follow and abide by the directions and orders of Clermont County Department of Environmental Health and State of Ohio’s Department of Health.

II. Full Return Learning Environment during COVID-19 Pandemic Crisis Platform for Bethel-Tate Local School District:

The COVID-19 coronavirus pandemic is an ongoing pandemic of Coronavirus disease 2019 (COVID-19) caused by severe acute respiratory syndrome coronavirus 2. The outbreak was defined in Wuhan, China in December of 2019. The World Health Organization declared the pandemic on March 11, 2020.

The virus is primarily spread between people during close contact, most often via small droplets produced by coughing, sneezing and talking. People are mainly exposed to the virus by the small airborne droplets entering through the facial mucus membranes of the eyes, nose and mouth. Droplets that fall to the ground or onto surfaces less commonly may infect people when they touch the contaminated surface and then touch their facial mucus membranes.

Methods to avoid exposure to the virus involve the wearing of a facial covering, covering ones mouth when coughing or sneezing, maintaining safe social distancing, frequent hand washing,

avoid touching the face, monitoring and self isolation when exposed. Reducing mass gathering numbers and conducting grouping isolations lowers the risk of infection and the spread of the virus.

Vaccinations have dramatically reduced the spread of COVID-19 as well as reduce the risk of becoming seriously ill. Most individuals vaccinated are above 90 percent safe from becoming infected and seriously ill if infected. Those vaccinate also greatly reduce the risk of spread of the virus to those not vaccinated. As of the date of this plan, individuals' ages 12 and older are eligible for receiving the COVID-19 vaccinations. The District's staff was given the opportunity to receive the vaccination during the spring of 2021. Approximately 70 percent of the staff received the full Pfizer 2 dose vaccination.

A full return environment allows the entire student population to be physically present in the building 5 days per week for at least 7 hours per day. The strategy of full return in the traditional classroom configuration will ensure a 3 feet safe social distancing between the occupants in the classroom. The 3 feet social distancing satisfies the safe criteria based upon the recent CDC guidelines.

Regardless of which approach is chosen, containing students within unique classroom groups and not combining, merging or changing occupants of these groups will prevent the risk of cross contamination and or extended exposures. The schools will follow this practice as much as possible. CDC recognizes that contamination risk occurs when one is less than 3 feet to a COVID-19 positive case for more than 15 cumulative minutes.

The administration recommends to the Board of Education the Full Return Academic Classroom as described for the 21/22 school year. Section III defines the recommended Hybrid Full Return Academic Classroom models for the Primary, Intermediate, Middle and High Schools.

Note: All students, staff and visitors will follow any non-rescinded safety guidelines defined by the Ohio Department of Health concerning the Ohio Public Health Advisory System - Ohio COVID-19 Risk Level Guidelines for the Public

III. 21/22 School Year Full Return Academic Classroom Model:

Return to the tradition classroom settings. Desk will be at the CDC social distancing requirements of 3 feet.

Goals and General Assumptions:

- Classroom student desks layout configurations that permit desk to be 3 feet apart.
- Meet or exceed CDC Social distancing guidelines of 3 feet.
- Multipurpose areas such as gyms, cafeterias and large gathering spaces will return to their traditional educational environment configurations and operational purposes. The se configuration will meet or exceed CDC guidelines for social distancing.

A. Primary School

- a. Return hybrid full return classrooms conversions back to traditional classrooms compliant with CDC requirements:**

- Eliminate the following large multipurpose areas for academic/large group rooms
 - Art room – 1 unit
 - Gym - 3 units
 - Cafeteria – 3 units
 - Media room – 3 units
 - Return Art, Music, Cafeteria and Gym spaces back to tradition educational environment configurations and operational purposes.
 - Academic classroom will hold maximum capacities that comply with CDC requirements.
 - Return computer lab to traditional computer lab configuration.
 - Eliminate second infirmary. All health related cases would utilize the infirmary located in the Office area.
- b. Elimination of the Primary School Hybrid Academic Classrooms by Grade Conversion Matrix, Human Resources Distributions and the Primary School Facilities Reallocations utilized for the Hybrid Full Return model**

B. Intermediate School

- a. Return hybrid full return classrooms conversions back to traditional classrooms compliant with CDC requirements:**
- Eliminate the following large multipurpose areas for academic/large group rooms
 - Gym
 - Cafeteria
 - Tiger Room
 - Academic classroom will hold maximum capacities that comply with CDC requirements.
 - Return Art, Music, Cafeteria and Gym spaces back to tradition educational environment configurations and operational purposes.
 - Return computer labs to traditional computer lab configuration.
 - Eliminate second infirmary. All health related cases would utilize the infirmary located in the Student Services area.
- b. Elimination of the Intermediate School Hybrid Academic Classrooms by Grade Conversion Matrix, Human Resources Distributions and the Intermediate School Facilities Reallocations utilized for the Hybrid Full Return model**

C. Middle School

- a. Return hybrid full return classrooms conversions back to traditional classrooms compliant with CDC requirements:**
- Eliminate the following large multipurpose areas for academic/large group rooms
 - Gym
 - Cafeteria
 - Computer Lab
 - Music Room

- Academic classroom will hold maximum capacities that comply with CDC requirements.
- Return Art, Music, Cafeteria and Gym spaces back to tradition educational environment configurations and operational purposes.
- Return computer labs to traditional computer lab configuration.
- Eliminate second infirmary. All health related cases would utilize the infirmary located in the Office area.

b. Elimination of the Middle School Hybrid Academic Classrooms by Grade Conversion Matrix, Human Resources Distributions and the Middle School Facilities Reallocations utilized for the Hybrid Full Return model

D. High School

a. Return hybrid full return classrooms conversions back to traditional classrooms compliant with CDC requirements:

- Academic classroom will hold maximum capacities that comply with CDC requirements.
- Return Cafeteria and Multipurpose spaces back to tradition educational environment configurations and operational purposes.
- Return computer labs to traditional computer lab configuration.
- Eliminate second infirmary. All health related cases would utilize the infirmary located in the Office area.

b. Elimination of the High School Facilities Reallocations utilized for the Hybrid Full Return model

IV. General Guidelines: Full Return Learning Environment for Bethel-Tate Local School District:

- The majority of the student population shall physically be in attendance in the school building during the day for 5 days per week.
- Students that are not attending in person to district due to COVID-19 safety concerns
 - Parent / guardian must notify the building principal in writing no later than August 4, 2021 the desire for their student to fulfill his/her educational requirements via remote on-line learning instruction.
 - District administration will evaluate the request for remote learn request based upon the student's academic performance during the 2020/21-school year. The approval or denial of the remote learning request will be provided to the parent / guardian in writing by August 11, 2021
 - Commitment for remote on-line learning will be for the duration of the entire semester.
 - Parent may request the use of a school owned chrome book device.
 - A remote learning Instructor will be assigned to the student as an instructional resource.

- Remote students will use an online instructional courseware product such as Apex.
- Online courseware charges will be applicable at the expense of the student's household.
- Students shall move to various areas of the building based upon their daily academic / activities schedule.
- Hand sanitizer will be provided in the classrooms, gyms, cafeterias, libraries, meeting rooms and offices.
- Students would be present in the schools all five days of the school week.

V. Use of Face Mask / Coverings Policy and Orders Requirements:

A. Students, staff and visitors must follow the board approved policy for use of face mask and coverings as defined below:

The Board of Education is committed to providing students, staff, and visitors with a safe and healthy environment.

In order to maintain a healthy environment, the Board will follow the mandates and requirements set forth by the federal government, Center for Disease Control, Ohio Governor, Ohio State Health Department, Clermont County Health Department, Ohio Department of Education, and other entities (“Directing Entities”) as it relates to the protecting the health of students.

COVID-19 Revised Facial Covering Policy

Effective June 2nd at 12:01 a.m., the following revised Facial Covering shall take effect for Bethel-Tate Local School District for all buildings. This policy will be effective for all school-related activities during the regular school day, summer school day as well as for all extracurricular activities and events.

Policy based upon information obtained from the Ohio Department of Health, Director Order signed on May 17, 2021, by Stephanie McCloud:

“As Governor DeWine announced, the vast majority of health orders -- except some orders for safety in congregate living and health settings and some technical matters -- will be rescinded on June 2, 2021, at 12:01 AM EDT. This is designed to give individuals, who have not yet been vaccinated, time to get vaccinated before the public health mitigation measures are lifted. Businesses may continue to require mitigation measures (e.g., masking and social distancing) among those vaccinated and unvaccinated, and individuals may choose to practice mitigation measures...”

“...The Director’s Order signed August 13, 2020, Requiring the Use of Facial Coverings in Child Education Settings remains in effect until June 2, 2021, at 12:01 AM EDT, at which time it is rescinded and supersedes any conflict with this Order. To maintain consistency and model safe behavior for Ohio’s students, these changes do not affect the existing order requiring the use of facial coverings and other health protocols in our schools. Only those exemptions listed in the August 13, 2020 Order apply in the education settings, while this Order is in effect until June 2, 2021...”

Staff, students, and visitors will not be required to wear facial coverings while on school grounds during the school day, during school functions, or while in school-provided transportation to and from school or school-related events and functions.

The CDC does recommend those not fully vaccinated against COVID-19 should still consider wearing facial coverings but are not required. Staff, Students, and visitors of Bethel Tate Local Schools while on school grounds during the school day, during school functions, or while in school-provided transportation to and from school or school-related events and functions may at their own will and desire are permitted to wear a facial covering.

VI. Quarantine Guidelines:

- A. Following the K12 schools updated quarantine guidance students and adults in K12 schools may continue to attend in-person school after exposure to someone with COVID-19 if the following conditions are met:
- The school has documented COVID-19 prevention policies, including universal mask wearing, social distancing, hand washing, identification and management of students exhibiting symptoms of COVID-19, and routine environmental cleaning and disinfection protocols.
 - The exposure occurred within a classroom environment or while on required school transport (e.g., school bus).
 - The person with COVID-19 and any associated contacts were wearing facemasks that covered their nose and mouth at all times. If meals were consumed, a distance of at least 6 feet between students must have been maintained.
 - Social distancing was maintained. The Centers for Disease Control and Prevention (CDC) defines acceptable distancing as a minimum of 6 feet. In accordance with the American Academy of Pediatrics, desks should be placed ideally 6 feet apart and at a minimum 3 feet apart.

A person with COVID-19 is considered to be infectious to other people for two days before symptoms started and until ten days after symptoms started. Individuals, who have been identified as being exposed based upon the above should be monitored and checked closely for symptoms of developing illness for a period of 14 days from the date of their last exposure.

A person identified as exposed may not participate in any extra curricular activities during the period of monitoring for the illness. A person identified as being exposed must follow strictly all COVID-19 facemask, social distancing and sanitation practices.

B. Notifications of Close Contacts

Students and staff identified as close contacts to an individual tested positive with COVID-19 will receive notification of the risk of infection and provided instructions to follow based upon the circumstances.

VII. District Website COVID-19 Information:

- A. The District will utilize the Reopen Plan page on the District's Website to post COVID-19 Information. The Reopen plan link;

<https://www.betheltate.org/Content2/156>

- B. Latest COVID-19 cases and quarantines by building for staff and Students will be posted on the district website on the following link;

<https://www.betheltate.org/News/10774#sthash.4yIgliMN.dpbs>

VIII. The BTLSD Learning Recovery and Extended Learning Plan 2021 -2023

Bethel-Tate Local School District recognizes that many of our students have experienced learning loss as well as social and emotional distress due to the coronavirus pandemic.

Our preliminary Learning Recovery and Extended Learning Plan will be periodically reviewed and revised.

Impacted Students: How will Bethel-Tate Local Schools identify which students have been most impacted by the pandemic in terms of their learning progress (with a focus on the most vulnerable student populations)?

- All students who have and are currently attending through the Bethel-Tate Virtual Academy.
- K-12 special education students who are not meeting progress monitoring goals.
- K-12 students who are not making adequate progress in core academic classes.
- In grades 9-12, students who have failed required courses for graduation purposes.

Needs Assessment: How will Bethel-Tate Local Schools identify the needs of those students?

- Bethel-Tate Local Schools used the following data to identify student learning loss:
 - K-5: STAR Reading and Math data
 - K-2: Dibels data
 - Grades 3-12: Edulastic and classroom assessments
 - K-12: IEP progress monitoring
 - Grades 9-12: Transcripts
 - K-5: Accelerate Education data for virtual students
 - Grades 6-12: APEX course data for virtual students
 - Moby Max data
 - K-12: Intervention process to identify students in need
 - Teacher recommendations
 - Various online programs and assessments
- Bethel-Tate Local Schools used the following data to identify student social and emotional needs:
 - Grades 6-12: Hope Squad
 - Teacher/counselor recommendations/referrals
 - Parent request
 - MTSS process

Resources and Budget: What resources are available to address those needs? Generally, what is the budget for the plan?

- These resources will include: online programs, curriculum materials, and the use of technology and supplies.
- Breakfast and lunch available (during summers and school year).
- Elementary and Secondary School Emergency Relief Funds from the federal government will be used to cover the resources needed for summer and upcoming school years learning losses.

Approaches: What approaches can best be deployed to address those needs? (This may include approaches such as ending the school year later than scheduled, beginning the new year early, extending the school day, summer programs, tutoring, and remote options.)

- Bethel-Tate Local Schools will use the following to address academics:
 - Summer programs to address learning loss in core academics and fine arts.
 - K-12: intervention tutoring during the school day and as an afterschool program for targeted students.
 - Grades 9-12: Credit Recovery Program
 - Grades 7-12: Bethel-Tate Alternative School
 - K-12: Bethel-Tate Virtual Academy
- Bethel-Tate Local Schools will use the following to address social and emotional needs:
 - K-12: social skills groups for targeted students
 - K-12: Child Focus is available
 - K-12: Bethel-Tate school counselors
 - Grades 9-12: School-Connect Program
 - Grades 7-12: Bethel-Tate Alternative School

Partnerships: Which local and regional partners (such as Educational Service Centers, Information Technology Centers, libraries, museums, after-school programs, or civic organizations) can schools and districts engage in supporting student needs?

- Clermont County Educational Service Center
- Hamilton County Educational Service Center
- K-5: Champions (childcare program)
- Empower Youth
- Bethel branch of the Clermont County Library
- OSU Extension
- Child Focus
- Clermont County Juvenile Court
- Community Savings Bank
- Lions' Club
- SST 13

Alignment: How can this plan reinforce and align to other district or school plans? This may include but is not limited to Student Wellness and Success Fund plans, remote learning plans, improvement plans, CCIP-related plans, graduation plans.

- CCIP alignment

- Student wellness plan
- Remote learning plan
- Bethel-Tate staff and teacher professional development

IX. Full Return Learning Schedules:

Full Return Learning shall follow the District's 2021-2022 School Year Calendar

Staff and Student Return Schedules:

- August 16 through August 18th Instructors will undergo professional development and prepare their full return learning plans
- August 19 First day for students grades 1,2,3,6 & 9
- August 20 all students will return.

X. Facilities Summer Preparations Task List:

- Order summer cleaning supplies.
- Perform summer cleaning.
- Identify areas of facilities that will require additional cleaning.
- HVAC Unit Ventilator repairs, cleaning and filter replacements
- HVAC Air Handlers repairs, cleaning and filter replacements
- HVAC outside air refresh cycle
- Chiller and Boiler repairs and cleaning

XI. Student Daily Health Screening Requirements:

- Parents/ guardians will be provided detail "how to information" and the importance of screening their children for COVID-19 daily prior leaving the home to go to school. The Guideline information provided by the ODE and the Center for Disease Control, [cdc.gov/coronavirus](https://www.cdc.gov/coronavirus) :
 - **Since COVID-19 spreads so rapidly it is essential that students (and their caregivers), staff and volunteers conduct daily health checks prior to going to school, which should include taking their temperature and accessing their symptoms. Anyone with symptoms described below or a temperature above 100.0 degrees Fahrenheit should stay home. Symptoms range from mild to severe and may appear two to 14 days after exposure.**
 - **Below are the symptoms to check for daily prior to leaving home for school:**
 - **Fever**
 - **Chills**
 - **Cough**
 - **Shortness of breath or difficulty breathing**
 - **Muscle or body aches**
 - **Headache**
 - **New loss of taste or Smell**
 - **Sore throat**

- **Seek medical care immediately if someone has emergency warning signs of COVID-19**
 - **Trouble breathing**
 - **Persistent pain or pressure in the chest**
 - **New Confusion**
 - **Inability to wake or stay awake**
 - **Bluish lips or face**
- Parents and guardians will be educated as to the risk of COVID-19 and the importance of ensuring all students are safe. Parents will also be educated on the importance of not sending children to school with known symptoms or masking symptoms with medications then sending the children to school.
- Parents / guardians will inform the school if their child is considered at risk of being COVID-19 positive based upon their personal health screening utilizing the checklist and fact sheet information.
- Parents / guardians will inform the school if their child has been directly exposed to others or have tested positive with the COVID-19 virus.
- Students that have been told to quarantine by a health care physician are not to report to school.

XII. Personnel Daily Health Screening Requirements:

- Provide staffs with COVID-19 symptoms check list and fact sheets documentation. Personnel will be provided detail “how to information” and the importance of screening for COVID-19 daily prior leaving the home to go to work. The Guideline information provided by the ODE and the Center for Disease Control, [cdc.gov/coronavirus](https://www.cdc.gov/coronavirus) :
- **Since COVID-19 spreads so rapidly it is essential that students (and their caregivers), staff and volunteers conduct daily health checks prior to going to school, which should include taking their temperature and accessing their symptoms. Anyone with symptoms described below or a temperature above 100.0 degrees Fahrenheit should stay home. Symptoms range from mild to severe and may appear two to 14 days after exposure.**
- **Below are the symptoms to check for daily prior to leaving home for work:**
 - **Fever**
 - **Chills**
 - **Cough**
 - **Shortness of breath or difficulty breathing**
 - **Muscle or body aches**
 - **Headache**
 - **New loss of taste or Smell**
 - **Sore throat**
- **Seek medical care immediately if someone has emergency warning signs of COVID-19**
 - **Trouble breathing**
 - **Persistent pain or pressure in the chest**

- **New Confusion**
 - **Inability to wake or stay awake**
 - **Bluish lips or face**
- Prior to arrival at work, personnel are to conduct a personal health screening utilizing COVID-19 check list and fact sheet information
 - Personnel will inform their supervisor if they are considered at risk of being COVID-19 positive based upon their personal health screening utilizing the checklist and fact sheet information.
 - Personnel with body temperature exceeding 100.0 degrees are not to report to work
 - Personnel that do not feel well are not to report to work
 - Personnel that have been directly exposed to others or have tested positive with the COVID-19 virus are not to report to work.
 - Personnel that have been told to quarantine by a health care physician are not to report to work.
 - Personnel that become ill during the day should notify their immediate supervisor and leave. They will be required to notify their health care physician and provide a return to work physician note.

XIII. Non Staff / Visitors Building Restrictions:

- Parent / Guardian picking up non ill students are required to wait in the office until child arrives to Office
- Visitors may wear facial coverings at their discretion while on District property.
- Visitors that display symptoms of being ill should not enter the facilities and may be ask to leave the premises
- Visitors that are specifically going to the main office may do so with out an appointment.
- Item(s) pick up and drop off locations will be located in the vestibule.
- Parent / Guardian picking up an ill student will be escorted to the infirmary by staff personnel.
 - Parent / guardian may undergo a health screening with temperature check
 - Parent / Guardian should wear facial covering
 - Parent / Guardian should wash hands prior to entering the infirmary and exiting the infirmary
 - Custodian will wipe all touched surfaces of the parent/guardian upon exit of facility.

XIV. Full Return Learning COVID-19 student classroom basic rules and guidelines:

- All applicable students, staff and visitor will follow board approved facemask coverings policy.
- Teacher and students may wear facial coverings per the district's policy at the individual's discretion.
- Students may be assign specific classroom seating.
- All students and staff should wash their hands frequently, approximately every 60 minutes.
- All students, staff and visitors will follow the safety guidelines defined by the Ohio Department of Health concerning the Ohio Public health Advisory System Ohio COVID-19 Risk Level Guidelines for the Public.
- Chrome books are to be wiped down after each use.
- Classroom sizes will be based upon physical classroom sized and physical acceptable social distancing.

- Anticipated classroom sized will be based upon the minimal social distancing of 3 feet.
- Stationary computers in classrooms will be wiped down daily.

XV. District Operations COVID-19 Safety Specifications:

A. Classroom Facilities

- Identify classroom capacity based upon CDC guidelines of 3 feet social distancing spacing.
- Instructors will be given facemask and sanitation supplies.
- Post on wall in front of class near entrance PPE, facial covering, social distancing and hand washing signage information.
- Sanitizing spray bottles, wipes and applicators will be provided in each classroom for instructors use. Professional development will be provided to staff on proper sanitizing methods
- Common touch point sanitized daily.
- Sanitized floors, common touch points, flat surfaces and at end of every day with either TrippleS-61 solution or Clorox360 Electrostatic Sprayer. To avoid residue buildup only use Clorox360 sprayer twice a week.
- Schedule hourly hand cleanings

B. Health Screening Facilities

- Identify student-processing stations for Screening at risk individual.
- Use exterior entries of screening area for at risk students prior to entering into building.
- Post near entrance PPE, facial covering, social distancing and hand washing signage information.
- Sanitized floors, common touch points, flat surfaces and at end of every day with either TrippleS-61 solution or Clorox360 Electrostatic Sprayer. To avoid residue buildup only use Clorox360 sprayer twice a week.

C. Building Vestibules and exterior entrance / exits

- Common touch points such as handles will be sanitized daily with Triple S-61 sanitizer
- Trash containers empty and wiped down daily.
- Post on entrance PPE, facial covering, social distancing and hand washing signage information.
- Sanitized floors, common touch points, flat surfaces and at end of every day with either TrippleS-61 solution or Clorox360 Electrostatic Sprayer. To avoid residue buildup only use Clorox360 sprayer twice a week.

D. Main Offices

- Plexiglas screening.
- Facial coverings are optional.
- Post near counter PPE, facial covering, social distancing and hand washing signage information.
- PPE supplies
 - Gloves
 - Mask
 - Triple S -61 spray bottle and paper towels

- Hand sanitizer
- Common touch points sanitized depending upon usages
- Sanitized floors, common touch points, flat surfaces and at end of every day with either TrippleS-61 solution or Clorox360 Electrostatic Sprayer. To avoid residue buildup only use Clorox360 sprayer twice a week.

E. Small Offices

- Facial coverings are optional
- Common touch point sanitized frequently depending upon usages
- Sanitized floors, common touch points, flat surfaces and at end of every day with either TrippleS-61 solution or Clorox360 Electrostatic Sprayer. To avoid residue buildup only use Clorox360 sprayer twice a week.
- Seating and standing areas comply with social distancing requirements
- Post on wall in front of class near entrance PPE, facial covering, social distancing and hand washing signage information.
- PPE supplies
 - Gloves
 - Mask
 - Triple S -61 spray bottle and paper towels
 - Hand sanitizer

F. Hallways

- Post on walls next to every classroom entrance PPE, facial covering, social distancing and hand washing signage information.
- Common touch points sanitized frequently depending upon usages
- Sanitized floors, common touch points, flat surfaces and at end of every day with either TrippleS-61 solution or Clorox360 Electrostatic Sprayer. To avoid residue buildup only use Clorox360 sprayer twice a week.

G. Restrooms

- Sanitized floors, common touch points, flat surfaces and at end of every day with either TrippleS-61 solution or Clorox360 Electrostatic Sprayer. To avoid residue buildup only use Clorox360 sprayer twice a week.
- Ensure adequate supply of soap, toilet paper and towels are always on hand
- Empty trash container and every two hours or sooner if become full.
- Post on wall in front sinks PPE, facial covering, social distancing and hand washing signage information.
- Sanitize with Kaivac system weekly

H. Infirmaries

- Existing Infirmary will be used for both COVID-19 and non COVID-19 and fevered related cases
- Face coverings are required during high-risk situations.
- Frequent hand washing required. Minimally must wash between each station visit, upon entry and exit of infirmary
- Nurse station
 - Desk with computer and phone
 - Storage – medical and non medical supplies
 - Refrigerator

- Hand sanitation station
- PPE supplies
 - Gloves
 - Mask
 - Triple S -61 spray bottle and paper towels
 - Hand sanitizer
- Clean daily with Clorox360 electrostatic sprayer.
- Ensure adequate supply of soap, tissue and towels are always on hand
- Empty trash containers and every two hours or sooner if become full.
- Post on walls in front sinks PPE, facial covering, social distancing and hand washing signage information.

I. Food Services

- Kitchens, storage, dishwashing and prep areas will continue to be cleaned and sanitized according to the Board of Health's requirements for food services operations
- Staff will meet all standards and requirements required by the Clermont County Environmental Health, and the State of Ohio Department of Health pertaining to PPE and personal hygiene pertaining to food services operations.
- Food distribution processes and schedules will be defined by food services director and building principal
- Will have an after hours grab and go meal bag pickup. Meals will be provided for those that are remote learners and in need of breakfast and lunches.
- After hour grab and go meal pickup will be served on Monday evenings. Pickup will be from 4:30 pm until 5:30 pm. Location will be at the red building next to tennis courts behind middle school.

J. Transportation

- Driver and passengers at their discretion may wear mask.
- Clean regularly – using soap (or detergent) and water to physically remove germs from surfaces.
- After routine cleaning and disinfecting – wiping down seats, walls and ceilings.
- Drivers are to frequently use hand sanitizer during routes
- Drivers are to washer their hands thoroughly before and after every route
- Driver will take and log attendance of riders for every route.