

**Component: Effective Discipline Plan**

**Component Coordinator: Matt Wagner**

**School/District: William Bick Primary**

**Date: 6/19/03 (REVISED 9/05, 10/06, 10/07, 10/08)**

**Compelling Need:**

- Teacher surveys indicated a strong need for consistency in dealing with student discipline issues across grade levels and throughout the primary building.
- Students have not yet met the performance indicators in this plan.

**Improvement Goal:**

All students will improve social responsibility skills.

**Performance Indicators:**

Strategy 1: The number of conduct referrals will be tracked by comparing the behavior of a grade level group of students from one year to the next year.

- For second grade students, by the end of the 2008 – 2009 school year the number of conduct referrals will decrease by 3% from their first grade year.
- The 2008 – 2009 school year will service as a base line year for kindergarten. For first grade students, by the end of the 2008 – 2009 school year the number of conduct referrals will decrease by 3% from their kindergarten year.

Strategy 2: The number of students earning TIGER CUB will be tracked by comparing the behavior of a grade level group of students from one year to the next year.

- For second grade students, by the end of the 2007 – 2008 school year the number of students earning TIGER CUB will increase by 3% from their first grade year.
- The 2008 – 2009 school year will service as a base line year for kindergarten. For first grade students, by the end of the 2008 – 2009 school year the number of conduct referrals will increase by 3% from their kindergarten year.

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**Strategy # 1:**

All students will follow school-wide community rules with set logical consequences.

<u>Activities</u>	<u>Timeline From/To</u>	<u>Resources Have</u>	<u>Resources Needed</u>	<u>Funding Source</u>	<u>Funding Needed</u>	<u>Evidence, Examples, Product, Deliverable</u>	<u>Assessment(s)</u>
1a. Enforce school wide rules with set logical consequences. Revised green "Catch a Cub Being Good" cards, red and yellow cards will be used to reward positive behavior and to monitor negative behavior. Mr. Wagner will notify special area teachers about the CIP plan at the beginning of the school year.	Effective discipline committee and all teachers	Fall 2003-ongoing	None	Rules laminated-to be posted in all classrooms and in appropriate areas. Red, yellow, and green cards.	District and building budgets	List of rules and red, green and yellow cards.	An observation record will plot the number of conduct referrals to the office on a monthly basis. A running record will track an individual student's discipline referrals. A running record will track each student's monthly behavior score.
1b. Conduct referral form for going to the principal's office revised and current "Tear in the Eye" notes kept.	Effective discipline committee and classroom teacher	Fall 2003-ongoing	None	NCR copies made of both forms	District and building budgets	Revised Conduct Referral Form and current "Tear In the Eye" form as an intermediary discipline tool for parent notification	None
1c. Cafeteria procedures will be taught at the beginning of the year. Cafeteria instruction will focus on standards and expectations so consistency will be implemented for student behavior. A traffic light in the cafeteria will indicate acceptable behavior, with a maximum of 5 minutes of silent lunch after the light has turned red.	All those involved with hallway or cafeteria supervision and classroom teacher	August 2003-ongoing	None	None	None	List of rules and procedures and red, green and yellow cards	See assessment listed for Activity 2a
1d. Utilize service of Child Focus with students who are having extreme behavior problems or difficulty accepting social responsibility. Mr. Wagner will communicate with the service provider to ensure specific interventions to thwart behavior concerns.	Principal and classroom teacher	August 2003-ongoing	None	There will be an In-service on Child Focus services at the beginning of the school year	None	None	Documentation of students served

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A mandatory parent meeting will occur after the 3 <sup>rd</sup> conduct referral in a six week period. This meeting will include the teacher, parent and principal. Repeat offenders will be placed on a special character education discipline plan.	Principal, discipline committee members, teacher, and others as deemed necessary	August 2006	None	None	None	None	Conduct referrals	Decrease in the number of referrals/
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**Strategy # 2:**

All students will participate in a program designed to encourage social responsibility skills.

<b><u>Activities:</u></b>	<b><u>Person Responsible</u></b>	<b><u>Timeline From/To</u></b>	<b><u>Resources Have</u></b>	<b><u>Resources Needed</u></b>	<b><u>Funding Source</u></b>	<b><u>Funding Needed</u></b>	<b><u>Evidence, Examples, Products, Deliverables</u></b>	<b><u>Assessment(s)</u></b>
2a. The effective discipline plan will be presented to students during an assembly and information will be sent home to parents during the first week of school. Teachers please note that TIGER CUB award is reserved for those students who have outstanding behavior. Not good behavior but outstanding! We should expect all students to follow the rules and be good.	Classroom teacher and principal	August and September 2003	None	None	None	None	Communications sent annually.	Parent survey -

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2b. Each month a character trait from the TIGER CUB acronym will be the word or phrase of the month.	Classroom teacher, principal, and office staff	2003-ongoing	Monthly newsletter school's outside sign, office bulletin board, and classroom	None	None	None	Lesson plans classroom observations	None
2c. All students will participate in the TIGER CUB program designed to encourage social responsibility skills (Each grade level will have a different t-shirt. Teachers will receive a staff shirt to support the student discipline plan. A video will be shown to the students at the beginning of the school year as a motivational tool to show students the incentives for earning TIGER CUB. <b>Grade level teachers will present skits</b> explaining the established school rules as well as include no guns, don't pull the fire alarm, and homework policy.)	Classroom teachers and principal	August and September 2003-ongoing	Tiger Cub Honor Roll  <b>1<sup>st</sup> Trimester Reward:</b> <b>Movie select by the committee with popcorn.</b> <b>Kindergarten will view a movie in the classroom.</b>  <b>2<sup>nd</sup> Trimester Reward:</b> <b>Mr. Wagner's science presentation.</b>  <b>3<sup>rd</sup> Trimester Reward:</b> <b>Extra recess at a time other than recess or specials.</b>  100 green cards for a classroom equals a treat.	Incentives: T-shirt soda, juice cans, printed labels, movies	District and building budget	\$2000-\$3000	Certificates for earning TIGER CUB	Parent and student surveys <b>to be completed annually</b>

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2d. <b>Present</b> current TIGER CUB plan to expose students to positive traits using the TIGER CUB acronym.	Effective discipline committee and classroom teacher	2003-ongoing	The librarian issued a list of materials appropriate for each month's behavioral traits. This list is emailed monthly to the teachers so they can plan a lesson on that month's trait. Also a binder of each of the traits is kept in the teacher's lounge.	None	None	None	Plan	
2e. The teachers will view the Lee Canter video, Beyond Assertive Discipline.	Principal	2008-2009	None	Purchase Beyond Assertive Discipline	Building Budgets	None	Attendance and use of strategies in classrooms	
2f. All TIGER CUB behavior traits will be presented at the beginning of the year so that references can be made to positive and negative behaviors.	Classroom teachers	2008-2009	None	None	None	None	Presentations noted in lesson plans	More students earning TIGER CUB
2g. Individual hallways will be named and street signs will be mounted in the appropriate hallway.	Principal	2008-2009	None	Purchase signs	Building Budgets	None	Signs placed in hallway	
2h. During the first trimester second grade students will make posters to illustrate classroom behaviors and display them throughout the school. First grade students will do this during the second trimester and kindergarten students will do this during the third trimester.	Classroom teachers	2008-2009	None	Paper	Building Budgets	None	Displayed posters	

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